
Accelerating Higher Education Expansion and Development (AHEAD)

Research Innovation and Commercialization (RIC) Grants

**Nanocomposite Research Group
Faculty of Applied Sciences
University of Sri Jayewardenepura**

TERMS OF REFERENCE FOR THE RESEARCH PROJECT MANAGER

1. BACKGROUND

The development of the higher education sector is of central importance to enable Sri Lanka to make the transition from a Lower-Middle Income Country (LMIC) to an Upper Middle-Income Country (UMIC). Recognizing this, the Government of Sri Lanka (GoSL) and the World Bank have agreed to support the higher education sector through a Bank funded Accelerating Higher Education Expansion and Development (AHEAD) operation. The Ministry of Education and Higher EDUCATION (MOEHE) is implementing the program. The University Grants Commission (UGC) will coordinate the activities of the universities. Each university will have Operations Monitoring and Support Team (OMST) which will coordinate and support all AHEAD activities between the MOEHE, UGC, and the universities.

The Nanocomposite Research Group of Faculty of Applied Sciences of University of Sri Jayewardenepura secured a competitive, performance-based Research and Innovation Commercialization (RIC) grant worth of LKR 45 million. Under the project the Nanocomposite Research Group of Faculty of Applied Sciences of University of Sri Jayewardenepura will develop and implement innovation activities of direct relevance for industrial and service sector development.

At present Nanocomposite Research Group of Faculty of Applied Sciences of University of Sri Jayewardenepura backed by four highly qualified university academics in multidisciplinary areas and couple of research students. The group is extensively research on plastics and rubber related fields.

2. JOB TITLE

Research Project Manager

3. PRINCIPAL RESPONSIBILITIES

- The Research Project Manager plans, develops, and maintains procedures, equipment, and policies that have an impact in all facets of research; leads program strategy, program

management, technology approach, implementation methodology, quality control, and support for the program.

- Help in performs reserach, data collection, and data analysis; interprets and presents data to a variety of audiences; interfaces with multiple levels of the organization and external entities to discuss services and technology
- Establishes and maintains collaborative relationship with administrators, faculty, and staff to advise, facilitate, and/or train in the essential elements of the program
- Oversees the operations of the project, budget management, preparation and submission of grants, support staff supervision, records management and statistical report preparation, meeting coordination and documentation of studies
- Ensures program compliance with all the relevant regulations and University policies.
- Assist in all the relevant procurement procedures
- Assist in coordinating project-related workshops and professional training workshops
- Assist in coordinating all other activities related to AHEAD/RIC grant
- Undertake any other tasks assigned by the Coordinator and/or assistant coordinator of AHEAD/RIC grant
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4. REMUNERATION

- A payment of Rs. 47900.00 per month excluding EPF and ETF shall be paid, subject to satisfactory performance, from the AHEAD/RIC budget (Including everything approximately Rs. 55000.00 per month). This payment includes all statutory and other allowances. Payment will be made based on the submission of a monthly time sheet and approval by the Coordinator/Assistant Coordinator of AHEAD/RIC grant of Nanocomposite Research Group
- Employee will contribute 8% from their monthly salary to the Employee Provident Fund (EPF) while the AHEAD/RIC grant will make a contribution of 15% of their salary of which 12% will be credited to Employee Provident Fund (EPF) and 3% to the Employee Trust Fund (ETF).

5. REQUIRED QUALIFICATIONS & EXPERIENCE

- The ideal candidate should have minimum academic qualification of BSc degree in any field. However, priority will be given for those who have done B.Sc. (special/general) in Chemistry or Polymer Science or Material Science
- Experience and professional qualifications in project management/ coordination and knowledge on management/finance/accountancy will be advantageous.
- Those who work as research project managers will be given high priority

6. METHOD OF APPOINTMENT

After the potential candidates have been identified, an appointment will be given based on on-site interviews in presence of selection committee appointed by the Vice-Chancellor.

7. METHOD OF APPOINTMENT

Initially the appointment will be made for a period of 12 months, and may be renewed for another 24 months based on performance.

8. DUTY STATION

Faculty of Applied Sciences, University of Sri Jayewardenepura