

# University of Sri Jayewardenepura



## Invitation for Bids for Garden Maintenance Service

1. The Chairman Department Procurement Committee (DPC) on behalf of the University of Sri Jayewardenepura now invites sealed bids from eligible and qualified bidders for undermentioned service,

	Name of the Contract & Contract No.	Estimated cost (Mn.)	Non-refundable Tender fee (Rs.)	Bid Security (Rs.)	Bid Validity
01	<b>Provision of Garden Maintenance Service (Zone A)</b> <b>USJP/EIS/LS/ZA/2022/2024</b> Only bidders who have CIDA Registration for Landscaping are eligible to bid for <b>Zone A</b>	54	15,000.00	550,000.00	01.08.2022
02	<b>Provision of Garden Maintenance Service (Zone B)</b> <b>USJP/EIS/LS/ZB/2022/2024</b>	8	3,500.00	81,000.00	18.07.2022
05	<b>Provision of Garden Maintenance Service at the Faculty Of Technology</b> <b>USJP/EIS/LS/FOT/2022/2024</b>	9	3,500.00	91,000.00	18.07.2022
06	<b>Provision of Garden Maintenance Service at the Faculty Of Engineering</b> <b>USJP/EIS/LS/FOE/2022/2024</b>	3	2,000.00	30,500.00	18.07.2022

Interested parties can bid for One Zone, Several Zones or for the Entire Zones and the evaluation will be done separately for each Document

2. The Intended Service Period is two years (365 Days x 2). The contract will be initially awarded for a period of one year subject to renewal for the second year. This renewal will be decided considering the performance of the Service Provider. The contract value for the second year shall be increased 5% - 10% at the request of the Service Provider. The exact increment percentage will be decided by the DPC considering the cost of materials, chemicals and labour rates
3. Bidding will be conducted through National Competitive Bidding.

4. Interested eligible bidders may obtain further information from Assistant Registrar, Establishments (Information & Services), University of Sri Jayewardenepura – Tel 011-2802856 and inspect the Bidding Documents at the address given below from **01<sup>st</sup> April 2022 to 29<sup>th</sup> April 2022** from 09.00 a.m. to 02.30 p.m. at any working day.
5. A complete set of Bidding Documents in English Language may be purchased by interested bidders on the submission of a written application to the address below and up on payment of relevant a non-refundable fee mentioned in the above table on working days from **01<sup>st</sup> April 2022 to 29<sup>th</sup> April 2022** (*except 11<sup>th</sup> April 2022 to 17<sup>th</sup> April 2022, the University New Year Holidays*) between 09.00 a.m. and 02.30 p.m. The method of payment will be in cash to the University Shroff Counter.
6. A Pre-bid meeting will be held at **11.00 a.m. on 21<sup>st</sup> April 2022** at the Administration Board Room of the Administrative Building, University of Sri Jayewardenepura.
7. Bids will be closed at **2.30 p.m. on 2<sup>nd</sup> May 2022** at Administration Board Room of the Administration Building, University of Sri Jayewardenepura.
8. The Contract Number, Description and the opening date should be marked on the top left hand corner of the envelope. Sealed bids should be submitted to reach the Assistant Registrar Establishments (Information & Services), University of Sri Jayewardenepura, Gangodawila, Nugegoda by registered post or deposited in the “Tender Box” available at the aforesaid address on or before **2.30 p.m.** (tender closing time) on **2<sup>nd</sup> May 2022** (tender closing date). All late bids will be rejected and returned to the bidder unopened. Proofs of posting will not be accepted in case of any delay. Bids will be opened immediately after the closure of the bid submission time. The bidders or their authorized representatives (one representative for each bidder) may participate at the bid opening.
9. Final decision will be made by the Department Procurement Committee.
10. Bid shall be valid until the relevant bid validity date given in the above table.
11. Each Bid shall be accompanied by a Bid Security of relevant value given in the above table addressed to Vice-Chancellor, University of Sri Jayewardenepura, awarded by a reputed commercial bank approved by the Central Bank of Sri Lanka. Bid Security shall be valid until the relevant date given above.

**The addresses referred to above are:**

**For inspection of Bidding Documents, submission of application for Bidding Documents and Delivery of Bidding Documents**

Assistant Registrar,  
Establishments (Information and Services Division),  
University of Sri Jayewardenepura,  
Gangodawila,  
Nugegoda.

**For Bid opening**

Administration Board Room (Administration Building)  
University of Sri Jayewardenepura,  
Gangodawila,  
Nugegoda.

**Chairman/ Department procurement Committee**

**University of Sri Jayewardenepura,**

**01.04.2022**