



## UNIVERSITY OF SRI JAYEWARDENEPURA – SRI LANKA

### 48<sup>th</sup> CONVOCATION

48<sup>th</sup> Convocation of the University of Sri Jayewardenepura will be held on 21<sup>st</sup>, 22<sup>nd</sup> & 23<sup>rd</sup> October 2022 at the Bandaranaike Memorial International Conference Hall for the conferment of degrees.

Eligible graduands of the following faculties are required to submit the completed supplication forms. (Supplication forms from the eligible graduands of the Faculty of Humanities and Social Sciences were called before and the Faculty of Graduate Studies will be called later.)

Faculty of Applied Sciences  
Faculty of Management Studies & Commerce  
Faculty of Medical Sciences  
Faculty of Technology  
Faculty of Engineering

Convocation supplication form can be downloaded from .....

#### Convocation Fee

First Degree	Rs. 8,000.00
First Degree (in absentia)	Rs. 8,000.00

Dully filled supplication forms along with the scanned copies in **PDF format** of the following documents **{(must be clear scanned documents (not images, photos taken from cameras, mobile phones or shade/dark documents scanned by mobile phones and etc. )}** should be sent on or before 02.09.2022 using relevant e-mail address mentioned in the given table.

1. Dully filled supplication form & the declaration
2. A scanned copy of the first two pages of the Student Record Book to certify your name in the university registration. (this is not applicable for the Faculty of Medical Sciences graduands)
3. Certified copy of the birth certificate (check name, whether it is exactly the same as the name written on the supplication form)
4. The bank receipt for the payment of the convocation fee (yellow copy)

{Subject of the e-mail should be as follows:

: Index number, Registration no, Name of the Degree

Ex : AS2017xxx, AS88xxx, Bachelor of Science Honours Degree in Zoology }

Originals of the above e-mailed documents together with a self-addressed (23 cm x 10 cm) Rs. 50/= stamped envelope stating **the index number, registration number & the name of the degree with the relevant course** on top left hand corner {this is mentioned in no. 02 of the Convocation supplication form (to be used to send you the convocation related documents)} should be sent to the relevant postal address by the registered post to reach us on or before 09.09.2022. **(do not send the Student Record Book or Original Birth Certificate)**

Faculty	e-mail address	Postal address
Faculty of Applied Sciences	con.fas@sjp.ac.lk	Deputy Registrar Academic Student affairs, Publications & Examinations Division, University of Sri Jayewardenepura, Gangodawila, Nugegoda
Faculty of Management Studies & Commerce	con.fmsc@sjp.ac.lk	
Faculty of Medical Sciences	convocationfms@gmail.com	Deputy Registrar Faculty of Medical Sciences University of Sri Jayewardenepura, Gangodawila, Nugegoda
Faculty of Technology	dr@fot.sjp.ac.lk	Deputy Registrar Faculty of Technology University of Sri Jayewardenepura Pitipana North, Homagama
Faculty of Engineering	enrollments.foe@sjp.ac.lk	Assistant Registrar Faculty of Engineering University of Sri Jayewardenepura 41, Lumbini Avenue Ratmalana

Use the following link to access the students' payment system for relevant payments.

<http://.....> (Before generating the payment receipt, you must select the  
“convocation fees” category in the **Income Type** drop down menu)

### Extra information

**The name you have written on your convocation supplication form should exactly be the name appearing on your Birth Certificate.**

**In the original degree certificate, your name in Sinhala will be appeared as on your birth certificate and in English, it will be appeared as in the final results. {If there is any spelling correction in your name, please get it corrected before sending the supplication form}**

**Cloaks will be issued by the relevant faculty two weeks prior to the Convocation. Before that you should handover your Student Identity Card to the Faculty Office and return your Library Books.**

Deputy Registrar  
Academic Student Affairs, Publications & Examinations