**INVITATION FOR BIDS**

**University of Sri Jayewardenepura**

1. The Chairman DPC on behalf of the University of Sri Jayewardenepura now invites sealed bids from eligible and qualified bidders for undermentioned services.

**Table No. 01**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Name of the Contract & Contract No.** | **Bid Validity Period** | **Non-refundable Tender fee** | **Amount of Bid Security** | **Bid Security Validity Period** |
| 01**.** | Provision of Hostel Keeping & Janitorial Services to Student Hostels 2022/2023  Contract No. USJP/EIS/HKJ/2022/2023 | 25.01.2023 | Rs. 15,000.00 | Rs. 830,000.00 | 24.02.2023 |
| 02**.** | Provision of Cleaning and Janitorial Services and Removal of Solid Waste for Zone A  Contract No. USJP/EIS/CL/ZA/2022/2023 | 25.01.2023 | Rs. 15,000.00 | Rs. 734,000.00 | 24.02.2023 |
| 03**.** | Provision of Cleaning and Janitorial Services for Zone B  Contract No. USJP/EIS/CL/ZB/2022/2023 | 25.01.2023 | Rs. 5,000.00 | Rs. 305,000.00 | 24.02.2023 |
| 04. | Provision of Security Service for Zone A  Contract No. USJP/EIS/SEC/ZA/ 2022/2023 | 11.01.2023 | Rs. 4,500.00 | Rs. 218,100.00 | 08.02.2023 |
| 05**.** | Provision of Security Service for Zone B  Contract No. USJP/EIS/SEC/ZB/ 2022/2023 | 25.01.2023 | Rs. 11,000.00 | Rs. 430,000.00 | 24.02.2023 |
| 06. | Provision of Security Service for Zone C  Contract No. USJP/EIS/SEC/ZC/ 2022/2023 | 25.01.2023 | Rs. 12,500.00 | Rs. 512,000.00 | 24.02.2023 |

1. The Intended Service Period is 365 Days.
2. Bidding will be conducted through National Competitive Bidding.
3. Only Bidders who have a valid Licence issued under Regulation of Private Security Agencies Act No. 45 of 1998 are eligible to bid for **- Contract No. USJP/EIS/SEC/Z-A 2021/2022, USJP/EIS/SEC/Z-B 2021/2022, USJP/EIS/SEC/Z-C 2021/2022**)
4. Interested eligible bidders may obtain further information from Assistant Registrar, Establishments (Information & Services), University of Sri Jayewardenepura – Tel 011- 2802856 and inspect the Bidding Documents at the address given below from **03rd October 2022** to **25th October 2022** between **09.00 a.m. and 02.30 p.m** at any working day.
5. A complete set of Bidding Documents may be purchased by interested bidders on the submission of a written application to the address given below and upon payment of relevant non-refundable fees on working days from **03rd October 2022** to **25th October 2022** between **09.00 a.m. and 02.30 p.m.** The method of payment will be in cash to the University Shroff Counter.
6. A Pre-bid meeting will be held at the Administration Board Room of the University of Sri Jayewardenepura, and the dates and times of meetings are given below.

**Table No. 02**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name of the Contract & Contract No.** | **Pre–bid meeting**  **Date/Time** | **Bid Closing**  **Date/Time** |
| 01. | Provision of Hostel Keeping & Janitorial Services to Student Hostels 2022/2023  Contract No. USJP/EIS/HKJ/2022/2023 | 13.10.2022  at  10.00 a.m | 26.10.2022  at  2.30 a.m. |
| 02. | Provision of Cleaning and Janitorial Services and Removal of Solid Waste for Zone A  Contract No. USJP/EIS/CL/ZA/2022/2023 | 13.10.2022  at  11.00 a.m | 26.10.2022  at  2.30 a.m. |
| 03 | Provision of Cleaning and Janitorial Services for Zone B  Contract No. USJP/EIS/CL/ZB/2022/2023 | 13.10.2022  at  11.00 a.m | 26.10.2022  at  2.30 a.m. |
| 04. | Provision of Security Service for Zone A  Contract No. USJP/EIS/SEC/ZA/ 2022/2023 | 14.10.2022  at  10.30 a.m | 26.10.2021  at  10.30 a.m. |
| 05. | Provision of Security Service for Zone B  Contract No. USJP/EIS/SEC/ZB/ 2022/2023 | 14.10.2022  at  10.30 a.m | 26.10.2021  at  10.30 a.m. |
| 06. | Provision of Security Service for Zone C  Contract No. USJP/EIS/SEC/ZC/ 2022/2023 | 14.09.2022  at  10.30 a.m | 26.10.2021  at  10.30 a.m. |

1. Bids will be closed at the Administration Board Room of University of Sri Jayewardenepura on dates & times of meetings given above.
2. The Contract Number, Description and the Opening Date should be marked on the top left hand corner of the envelope. Sealed bids should be submitted to reach the Assistant Registrar, Establishments (Information & Services), University of Sri Jayewardenepura, Gangodawila, Nugegoda by registered post or deposited in the “Tender Box” available at the aforesaid address on or before above mention times (tender closing time) on **26th October 2022** (tender closing date). All late bids will be rejected and returned to the bidder unopened. Proofs of posting will not be accepted in case of any delay. Bids will be opened immediately after the closure of the bid submission time. The bidders or their authorized representatives (one representative for each bidder) may participate at the bid opening.
3. Final decision will be made by the Department Procurement Committee.
4. Bids shall be valid until the date mentioned in Table No. 01
5. Each Bid shall be accompanied by a Bid Security addressed to Vice-Chancellor, University of Sri Jayewardenepura awarded by a commercial bank approved by the Central Bank of Sri Lanka. Bid security shall be valid until the date mentioned in Table No. 01
6. The selected service providers should adhere to labour laws prevailed in the country

**The addresses referred to above are:**

**For inspection of Bidding Document, submission of application for Bidding Document and Delivery of Bids**

Assistant Registrar

Establishments (Information & Services) Division,

University of Sri Jayewardenepura,

Gangodawila,

Nugegoda.

**For Bid opening**

Administration Board Room of the Administration Building,

University of Sri Jayewardenepura,

Gangodawila,

Nugegoda.

**Chairman/ Department Procurement Committee**

**University of Sri Jayewardenepura**

**29.09.2022**