**Application for Registration of Suppliers/Contractors – 2023**

1. Item Category / Sub Category for which the registration is Sought: :

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| Category/ Sub Category No | Category | Sub Category |
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1. Name of the Organization:……………………………………………………………………………………………

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1. Address of the Organization:……………………………………………………………………………………….

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1. Contact Number: Telephone:……………………………………………………………………………………..

 Fax:………………………………………………………………………………………………..

 E mail:……………………………………………………………………………………………

1. Number and Date of Business Registration:……………………………………………………………………………….

(Attach a copy of Business Registration)

1. Nature of the Business Organization (whether a sole proprietor, partnership, limited company or government owned entity, Corporation etc.):……………………………………………………………………………….
2. Name of the Owner (When applicable):……………………………………………………………………………………….
3. Nature of the Business (Whether Manufacturer, Sole Agent/ Importer, Sole Distributor, Wholesale or Retailer):………………………………………………………………………………………………………………
4. Registration details with CIDA/Health Ministry/any other legal requirements (If applicable) for field of registration:………………………………………………………………………………………………………………..
5. Number of Years of the Experience in the relevant field or Trade:………………………………………………
6. Name of Bankers and Account Numbers (Suppliers who do not have bank accounts will be rejected):……………………………………………………………………………………………………………………………………
7. VAT Registration No:……………………………………………………………………………………………………..
8. Availability of 30days Credit Period (Yes/No):………………………………………………………………….
9. Whether the delivery of items to the University is being undertaken (Yes/No):……………….
* Although quotations will be usually called from registered Suppliers /Contractors and the University reserves the right to call for quotations from other Suppliers/Contractors and Promise.lk as well to obtain competitive offers.
* Suppliers who wish to apply for the registration of **No.** **2 -Repairs and Services of All Kind of Motor Vehicles under Category B – Supply of Services, are required to fill the relevant Annexure from 1 to 4. University Automobile Engineer will visit and inspect the vehicle repair Centers within 03 months of the registration.**

I/We hereby agree with the conditions stipulated by the University of Sri Jayewardenepura and submit my/our application for the registration of Suppliers/Contractors – 2023.

**Signature:……………………………………………… Date:…………………..**

 **Name:………………………………..…………………**  **Seal:…………………….**