**APPLICATION FOR RESEARCH ALLOWANCE - 2023**

**UNIVERSITY OF SRI JAYEWARDENEPURA**

**(This application should reach to the Research Council,**

**University of Sri Jayewardenepura on or before 08th December 2023)**

Name : Rev./Prof./Dr./Mrs./Miss./Mr. …………………………………………………………………………

Designation : ………………………………………………………………………………………………………………………….

Department/Library/Section: ……………………………………………………………………………………………………………

Faculty : ………………………………………………………………………………………………………………………….

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| Official |  |  |  |  |  |  |  |  |  |  |
| Mobile |  |  |  |  |  |  |  |  |  |  |

Telephone :

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NIC No :

Employee No : ………………………………….. Salary Code: ……………………………………..

**Mark (X) category/categories for which you are applying for Research Allowance for the year 2023**

1. Indexed Journal Publication

Select the indexing service

1. Web of Science - ISI

Elsevier SCOPUS

1. Emerald Insight
2. Other Publications including

 Cabell’s International

1. Research Grants
2. Other scholarly work
3. Postgraduate Supervision
4. Postgraduate Studies
5. Research works (See attachment I)
6. Research Proposal
7. Progress report
8. Final Report
9. Innovation & Invention\*

\*[https://ugc.ac.lk/attachments/2387\_Establishment%20Circular%20No%2005-2014(iii).pdf](https://ugc.ac.lk/attachments/2387_Establishment%20Circular%20No%2005-2014%28iii%29.pdf)

To be eligible for the research allowance for year 2023 **provide evidence** of the most relevant activity/activities mentioned in 1-7 above, which should be accepted to be published or published, to be performed or performed during 01.01.2023 to 08.12.2023.

Please submit a letter from Deputy/Senior Assistant/Assistant Registrar of the Faculty of Graduate Studies for numbers 5 and 6 for postgraduate supervision/ postgraduate studies for 2023.

**(Please fill relevant activity only and attached the evidence)**

1. **Category one - Indexed Journal Publication (Web of Science – ISI, Elsevier SCOPUS, Emerald Insight)**
	1. Accepted
	2. Published

 Date of Acceptance/ Publication: - …………………………………

(If yes, you are entitled to claim the research allowance for the published year and another two consecutive years. Attach the letter issued by the research index journals.)

1. **Category two - Other Publication/s (non–Indexed Journal publication/ symposium /conference/ technical session paper, abstract or poster)**
	1. Accepted
	2. Published

 Date of Acceptance/ Publication /Presentation: - …………………………………………

(For a publication that is ‘Accepted’ and accordingly research allowance claimed for this year, a re-claim for the same publication cannot be made when it is ‘Published’ in the next year.)

1. **Category three - Research Grants**

 (3.1) Have you received a research grant from an international organization/an approved

 funding body in Sri Lanka /University grant and commenced activity?

 Grant details : -……………………………………………………………………………………………………………………...

 Funded by : - ……………………………………………………………………………………………………………………

**(4) Category four - Other scholarly work**

(4.1) Have you **completed /produced/ published** any of the following academic work during the

Year 2023?

|  |  |  |
| --- | --- | --- |
|  | **Academic work** | **Date of Published** |
| i | Review article |  |
| ii | Editorial |  |
| iii | Case report |  |
| iv | Letter to the editor |  |
| v | Debating document |  |
| vi | Text book |  |
| vii | Research thesis |  |
| viii | Any other creative work (Ex. Drama, Music etc.) |  |

(If any such publication is considered suitable by the Dean/Librarian and Vice-Chancellor and approved by the Research Council of the University of Sri Jayewardenepura, you will be eligible for the allowance from January 2023 to December 2023).

**(5) Category five - Postgraduate Supervision**

Yes/No

(5.1) Are you supervising or intending to supervise postgraduate students

engaged in clinical or research work?

 **(6)** **Category Six - Postgraduate Studies**

Yes/No

(6.1) Are you registered for a postgraduate degree with a research component?

**(7) Category Seven - Research Proposals/Research activities on leave**

* 1. Are you on study leave or sabbatical leave and engaged in research

Yes/No

work or any work as mentioned in 1 to 7, locally or abroad?

* 1. Have you submitted a research proposal to obtain the research allowance

Yes/No

 in 2021 or 2022?

Title of the above research proposal: …………………………………………………………………………………………

 ……………………………………………………………………………………………………………………………………………………

**If yes**

* 1. Have you published the research findings based on your 2021/2022 proposal?

Yes/No

 (If you have published, please submit the relevant publication with this application.)

* 1. If you have not published as at 31.12.2022, please give your reasons for the continuation during the year 2023 and submit a brief progress report.

(If the given reason is accepted by the Research Council you will be eligible to receive the allowance, from January 2023 to December 2023).

I hereby certify that the details furnished above are accurate and true.

……………………………………………… ……………………………………………………….

 Date Signature of Applicant

(8.0) Forwarded through the Head of the Department

Department of……………………………………………………., Faculty of …………………………………………

………………………………………………… …………………………………………………………..

 Date Signature of Head of the Department

1. Recommendation of the Dean of the Faculty/Registrar/Bursar/Librarian

Recommended / Not Recommended

………………………………………………… …………………………………………………………..

 Date Signature of Dean/Registrar/Bursar/Librarian

1. Recommendation of the Sub Committee of the Research Council

Recommended / Not Recommended

………………………………………………… …………………………………………………………..

 Date Signature

1. Recommendation of the Vice Chancellor

Recommended / Not Recommended

………………………………………………… …………………………………………………………..

 Date Signature

***Only for office use***

1. Submitted to the Research Council of the University of Sri Jayewardenepura.

…………………………………………………

 Date

1. Approved at the ………… Research Council of the University

………………………………………………… …………………………………………………………..

 Date Signature of the Administrative Officer

(Attachment I)

**Research Proposal**

**PART A**

**General information**

1. Principal investigator : (Rev./Prof./Dr./Mr./Ms.)…………………………………………………………….
2. Co-investigators :…………………………………………………………………………………………………….
3. Title of the project :…………………………………………………………………………………………………….
4. Executive summary

of the project :…………………………………………………………………………………………………….

1. Expected date of the

commencement of

the research :…………………………………………………………………………………………………….

1. Expected End date

of the study :…………………………………………………………………………………………………….

1. Expected Outcome :…………………………………………………………………………………………………….

**PART B**

**Details of the Project Proposal**

1. Title
2. Introduction
3. Literature review
4. Significance of the study
5. Objectives of the study
6. Methodology
7. Expected Outcomes of the Study
8. Time frame
9. Budget estimation
10. References