

**APPLICATION FOR RESEARCH ALLOWANCE - 2023  
UNIVERSITY OF SRI JAYEWARDENEPURA**



**(This application should reach to the Research Council,  
University of Sri Jayewardenepura on or before 08<sup>th</sup> December 2023)**

Name : Rev./Prof./Dr./Mrs./Miss./Mr. ....

Designation : .....

Department/Library/Section: .....

Faculty : .....

Telephone : 

Official																			
Mobile																			

NIC No : 

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Employee No : ..... Salary Code: .....

**Mark (X) category/categories for which you are applying for Research Allowance for the year 2023**

- |  |   |
|--|---|
| <p>1) Indexed Journal Publication<br/>Select the indexing service</p> <p style="margin-left: 20px;">a) Web of Science <input type="checkbox"/><br/>Elsevier SCOPUS</p> <p style="margin-left: 20px;">b) Emerald Insight <input type="checkbox"/></p> <p>2) Other Publications including<br/>Cabell's International <input type="checkbox"/></p> <p>3) Research Grants <input type="checkbox"/></p> <p>4) Other scholarly work <input type="checkbox"/></p> | <p>5) Postgraduate Supervision <input type="checkbox"/></p> <p>6) Postgraduate Studies <input type="checkbox"/></p> <p>7) Research works (See attachment I)</p> <p style="margin-left: 20px;">a) Research Proposal <input type="checkbox"/></p> <p style="margin-left: 20px;">b) Progress report <input type="checkbox"/></p> <p style="margin-left: 20px;">c) Final Report <input type="checkbox"/></p> <p>8) Innovation &amp; Invention* <input type="checkbox"/></p> |
|--|---|

[\\*https://ugc.ac.lk/attachments/2387 Establishment%20Circular%20No%2005-2014\(iii\).pdf](https://ugc.ac.lk/attachments/2387_Establishment%20Circular%20No%2005-2014(iii).pdf)

To be eligible for the research allowance for year 2023 **provide evidence** of the most relevant activity/activities mentioned in 1-7 above, which should be accepted to be published or published, to be performed or performed during 01.01.2023 to 08.12.2023.

Please submit a letter from Deputy/Senior Assistant/Assistant Registrar of the Faculty of Graduate Studies for numbers 5 and 6 for postgraduate supervision/ postgraduate studies for 2023.

**(Please fill relevant activity only and attached the evidence)**

**1) Category one - Indexed Journal Publication (Web of Science – ISI, Elsevier SCOPUS, Emerald Insight)**

(1.1) Accepted

(1.2) Published

Date of Acceptance/ Publication: - .....

(If yes, you are entitled to claim the research allowance for the published year and another two consecutive years. Attach the letter issued by the research index journals.)

**2) Category two - Other Publication/s (non-Indexed Journal publication/ symposium /conference/ technical session paper, abstract or poster)**

(2.1) Accepted

(2.2) Published

Date of Acceptance/ Publication /Presentation: - .....

(For a publication that is 'Accepted' and accordingly research allowance claimed for this year, a re-claim for the same publication cannot be made when it is 'Published' in the next year.)

**3) Category three - Research Grants**

(3.1) Have you received a research grant from an international organization/an approved funding body in Sri Lanka /University grant and commenced activity?

Grant details : - .....

Funded by : - .....

**(4) Category four - Other scholarly work**

(4.1) Have you **completed /produced/ published** any of the following academic work during the Year 2023?

	<b>Academic work</b>	<b>Date of Published</b>
i	Review article	
ii	Editorial	
iii	Case report	
iv	Letter to the editor	
v	Debating document	
vi	Text book	
vii	Research thesis	
viii	Any other creative work (Ex. Drama, Music etc.)	

(If any such publication is considered suitable by the Dean/Librarian and Vice-Chancellor and approved by the Research Council of the University of Sri Jayewardenepura, you will be eligible for the allowance from January 2023 to December 2023).

**(5) Category five - Postgraduate Supervision**

Yes/No

(5.1) Are you supervising or intending to supervise postgraduate students engaged in clinical or research work?

**(6) Category Six - Postgraduate Studies**

Yes/No

(6.1) Are you registered for a postgraduate degree with a research component?

**(7) Category Seven - Research Proposals/Research activities on leave**

(7.1) Are you on study leave or sabbatical leave and engaged in research work or any work as mentioned in 1 to 7, locally or abroad?

Yes/No

(7.2) Have you submitted a research proposal to obtain the research allowance in 2021 or 2022?

Yes/No

Title of the above research proposal: .....  
.....

**If yes**

(7.1) Have you published the research findings based on your 2021/2022 proposal?

Yes/No

(If you have published, please submit the relevant publication with this application.)

(7.2) If you have not published as at 31.12.2022, please give your reasons for the continuation during the year 2023 and submit a brief progress report.

(If the given reason is accepted by the Research Council you will be eligible to receive the allowance, from January 2023 to December 2023).

I hereby certify that the details furnished above are accurate and true.

.....  
Date

.....  
Signature of Applicant

**(8.0) Forwarded through the Head of the Department**

Department of....., Faculty of .....

.....  
Date

.....  
Signature of Head of the Department

(9.0) Recommendation of the Dean of the Faculty/Registrar/Bursar/Librarian  
Recommended / Not Recommended

.....  
Date

.....  
Signature of Dean/Registrar/Bursar/Librarian

(10.0) Recommendation of the Sub Committee of the Research Council

Recommended / Not Recommended

.....  
Date

.....  
Signature

(11.0) Recommendation of the Vice Chancellor

Recommended / Not Recommended

.....  
Date

.....  
Signature

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***Only for office use***

(12.0) Submitted to the Research Council of the University of Sri Jayewardenepura.

.....  
Date

(13.0) Approved at the ..... Research Council of the University

.....  
Date

.....  
Signature of the Administrative Officer

## Research Proposal

### PART A

#### General information

1. Principal investigator : (Rev./Prof./Dr./Mr./Ms.).....
2. Co-investigators :.....
3. Title of the project :.....
4. Executive summary of the project :.....
5. Expected date of the commencement of the research :.....
6. Expected End date of the study :.....
7. Expected Outcome :.....

### PART B

#### Details of the Project Proposal

1. Title
2. Introduction
3. Literature review
4. Significance of the study
5. Objectives of the study
6. Methodology
7. Expected Outcomes of the Study
8. Time frame
9. Budget estimation
10. References