



UNIVERSITY OF SRI JAYEWARDENEPURA, SRI LANKA

INVITATION FOR APPLICATIONS

POST OF VICE-CHANCELLOR

The Council of the University of Sri Jayewardenepura invites applications for the post of Vice-Chancellor in terms of section 34 of the Universities Act No. 16 of 1978 and subsequent amendments and as per the terms and conditions in Commission Circular No. 03/2023.

Applicants should be citizens of Sri Lanka and shall be less than sixty three (63) years of age by the closing date of the applications. The Vice-Chancellor shall, unless he/she vacates office earlier or is removed from office in terms of the Universities Act, hold office for a term of three years or until he/she completes his/her sixty fifth year, whichever occurs earlier.

Under the provision of the Universities Act, the Vice-Chancellor is a full time Officer, and shall be the Principal Executive Officer, the Principal Academic Officer, and the Accounting Officer of the University. He/She shall also be an ex-officio member and the Chairman of both the Council and the Senate.

The Vice-Chancellor is responsible for directing academic affairs, introducing management policies, and implementing the decisions of the Council, and the administration of the University. He/She shall uphold the principles of academic excellence, transparency, accountability, democratic management, and effective impartial leadership.

The Vice-Chancellor is entitled to the highest salary in the university and other allowances and facilities related to the post.

The applicant shall be requested to submit, together with his/her application, a statement of Vision for the development of the University, a brief account of what he/she proposes to achieve if appointed to the post of Vice-Chancellor and full Curriculum Vitae including date of birth of the applicant. In addition, a soft copy of the above documents together with any other supporting documents in PDF format should be submitted to the application2023@sjp.ac.lk e-mail address.

When the incumbent Vice-Chancellor is an applicant or had held the post of Vice-Chancellor of the University before, he/she shall give a Report highlighting accomplishment during his/her first period of the office, in addition, to the documents mention in above. A soft copy of the report in PDF should also be submitted to the application2023@sjp.ac.lk e-mail address.

Applicant shall submit a letter form the employer indicating whether he/she could be released in the event of his/her appointment to the post, in case of an applicant serving in Public Service, Corporations, Statutory Bodies or Higher Educational Institutions other than the University of Sir Jayewardenepura.

Applicants shall be summoned before a Special Council meeting for a brief presentation of a minimum of ten (10) minutes duration but not exceeding fifteen (15) minutes. Chair or any member of the Council has a right to question any Applicant to elicit further information as to matters mentioned in his/her Statement of Vision, Curriculum Vitae and presentation or the ascertain his/her suitability for the post of Vice-Chancellor.

If any applicant is not in a position to appear before the Special Council meeting in person due to an illness or for being overseas, he/she shall be allowed to appear via virtual mode, with prior notice of the Registrar.

Applicants shall be evaluated based on the following criteria as mentioned in the University Grants Commission Circular No.03/2023.

- I. Strategic Focus
- II. Effective Leadership
- III. Holistic Thinking/ Conceptual Skills
- IV. Academic and Research Excellence
- V. Personal Integrity
- VI. Professional Communication
- VII. Managerial Competence

The selection will be made in the manner set out in the University Grants Commission Circular No. 03/2023 dated 10.04.2023, which can be downloaded by visiting the University website <http://www.sjp.ac.lk>.

Applications should be sent to “**Registrar, University of Sri Jayewardenepura, Gangodawila, Nugegoda**”, via registered post or hand delivered on or before 3.00 p.m. of 29th May 2023.

“Post of Vice-Chancellor” should be mentioned in the top left hand corner of the envelope containing the application and documents.

The applications received after the closing date and time will not be considered.

Registrar and Secretary to the Council

University of Sri Jayewardenepura

2023.04.28