PRE BID MEETING MINUTES				
Nature of the Procurement Committee	Department Procurement Committee (Minor)	**Name of the Procurement Entity**		University of Sri Jayawardenapura
Title of Procurement	SUPPLY, DELIVERY AND INSTALLATION OF COMPUTER AND RELATED ITEMS [IFB NO : SJP/ SD /NCB/ 2023/03]			
	Date & Time	05ᵗʰ March 2023 at 10 a m	**Location**	Supplies Division Meeting Room

Chairman of the Technical Evaluation Committee (TEC) welcomed all the participants to the pre-bid meeting for **Supply, Delivery and Installation of Computers and Related Items for the Faculty of Computing, University of Sri Jayawardenapura.**

The Chairman of the TEC briefly explained of the procurement and the important areas in the bidding document.

The following changes were agreed to included in to the bidding document as per the Pre - Bid Meeting held on 05ᵗʰ September 2023 and the university will not issue an addendum and bidders are informed to bid by incorporating followings changes .

Item Name: Laptop Computer with MS Windows11 and licensed MS office

Amendments:

- No need VGA port on Port and Connectors
- Graphic card need to be intel shared VGA
- Microsoft Office package not applicable
- Wireless Optical Mouse has been replaced with Wired optical Mouse with same brand of laptop.
- Operating system need to be Inbuilt Genuine Windows 11 Professional 64bit License *Authorization from Microsoft or Original Equipment Manufacturer's Confirmation.

Item Name: Desktop Computer with MS Windows11 and licensed MS office

Amendments:

- Monitor needs to be 21.5' or above LED Backlit LCD Monitor with same brand of desktop.
- Microsoft Office package not applicable
- Power Supply needs to be 180W or above Internal Power supply sufficient for smooth running at its highest possible performance configuration.
- CE, FCC & Energy Start Certification needed.
- Hard Drive needs to be 1TB Solid State Drive
- Operating system need to be Inbuilt Genuine Windows 11 Professional 64bit License *Authorization from Microsoft or Original Equipment Manufacturer's Confirmation.
- Warranty for the Headset needs to be minimum 1 year.

Item Name: Smart Board & Accessories

Amendments:

- Built in Android Function need to be Android 11.0 or later.

- VGA output not needed in Side panel IO ports.

- RAM needs to be 8GB or above.

Item Name: UPS (1.2KVA or above)

Amendments:

- Model needs to be Line Interactive 1.2KVA or above.

Item Name: Multimedia Projector

Amendments:

- Wireless network need to be Inbuilt or with Android, Windows and Apple platforms compatible wireless casting dongle.

- Projection Technology needs to be RGB LCD Shutter, Laser or DLP.

- Resolution needs to be 720p native, support 1080p (FHD) or above.

- Zoom Ratio need to be Manual focus, Manual Zoom x 1.0 - 1.2

Accordingly, It has been decided not to issue an addendum but to incorporate for bidding above for the procurement of **Supply, Delivery and Installation of Computers and Related Items for the Faculty of Computing, University of Sri Jayawardenapura at the pre-bid meeting which was held on 05th September 2023.**