

# INVITATION FOR BIDS



## University of Sri Jayewardenepura

1. The Chairman DPC on behalf of the University of Sri Jayewardenepura now invites sealed bids from eligible and qualified bidders for undermentioned services.

**Table No. 01**

	<b>Name of the Contract &amp; Contract No.</b>	<b>Bid Validity Period</b>	<b>Non-refundable Tender fee</b>	<b>Amount of Bid Security</b>	<b>Bid Security Validity Period</b>
01.	Hostel Keeping Service to Student Hostels of University of Sri Jayewardenepura  Contract No. : USJP/EIS/HK/2023/2024	16.01.2024	Rs.8,000.00	Rs. 313,000.00	15.02.2024
02.	Provision of Cleaning and Janitorial Service to Student Hostels of University of Sri Jayewardenepura  Contract No. USJP/EIS/CL/SH/2023/2024	16.01.2024	Rs. 11,000.00	Rs. 446,400.00	15.02.2024
03.	Provision of Cleaning and Janitorial Service and Removal of Solid Waste for Zone A of University of Sri Jayewardenepura  Contract No. USJP/EIS/CL/ZA/2023/2024	16.01.2024	Rs. 13,500.00	Rs. 547,800.00	15.02.2024
04.	Provision of Cleaning and Janitorial Services for Zone B of University of Sri Jayewardenepura  Contract No. USJP/EIS/CL/ZB/2023/2024	02.01.2024	Rs. 6,000.00	Rs. 226,700.00	30.01.2024
05.	Provision of Cleaning and Janitorial Services and Removal of Solid Waste at Faculty of Engineering (Including Garden Area),Rathmalana & Rawathawatta Premises  Contract No. USJP/EIS/CL/FOE/2024	02.01.2024	Rs.4000.00	Rs.113,800.00	30.01.2024

06.	Provision of Security Service for Zone A of University of Sri Jayewardenepura  Contract No. USJP/EIS/SEC/ZA/ 2023/2024	02.01.2024	Rs. 5,000.00	Rs. 162,100.00	30.01.2024
07.	Provision of Security Service for Zone B of University of Sri Jayewardenepura  Contract No. USJP/EIS/SEC/ZB/ 2023/2024	02.01.2024	Rs. 5,500.00	Rs.204,800.00	30.01.2024
08.	Provision of Security Service for Zone C of University of Sri Jayewardenepura  Contract No. USJP/EIS/SEC/ZC/ 2023/2024	16.01.2024	Rs. 8,500.00	Rs. 347,900.00	15.02.2024

2. The Intended Service Period is 365 Days.
3. Bidding will be conducted through National Competitive Bidding.
4. Only Bidders who have a valid Licence issued under Regulation of Private Security Agencies Act No.45 of 1998 are eligible to bid for provision of security service (Contract Nos. USJP/EIS/SEC/ZA 2023/2024, USJP/EIS/SEC/ZB 2023/2024 and USJP/EIS/SEC/ZC 2023/2024)
5. Interested eligible bidders may obtain further information from Assistant Registrar, Establishments (Information & Services), University of Sri Jayewardenepura – Tel 011- 2802856 and inspect the Bidding Documents at the address given below from **25<sup>th</sup> September 2023** to **16<sup>th</sup> October 2023** between **09.00 a.m. and 02.30 p.m** at any working day.
6. A complete set of Bidding Documents may be purchased by interested bidders on the submission of a written application to the address given below and upon payment of relevant non-refundable fees on working days from **25<sup>th</sup> September 2023** to **16<sup>th</sup> October 2023** between **09.00 a.m. and 02.30 p.m.** The method of payment will be in cash to the University Shroff Counter.
7. A Pre-bid meeting will be held at the Administration Board Room of the University of Sri Jayewardenepura, and the dates and times of meetings are given in Table No. 02.

**Table No. 02**

	<b>Name of the Contract &amp; Contract No.</b>	<b>Pre-bid meeting Date/Time</b>	<b>Closure of Bid Submission / Bid Opening Date/Time</b>
01.	Hostel Keeping Service to Student Hostels of University of Sri Jayewardenepura  Contract No. : USJP/EIS/HK/2023/2024	05.10.2023 10.30 a.m	17.10.2023 2.30 p.m

02.	Provision of Cleaning and Janitorial Service to Student Hostels of University of Sri Jayewardenepura Contract No. USJP/EIS/CL/SH/2023/2024	05.10.2023 11.00 a.m	17.10.2023 2.30 p.m
03.	Provision of Cleaning and Janitorial Service and Removal of Solid Waste for Zone A of University of Sri Jayewardenepura Contract No. USJP/EIS/CL/ZA/2023/2024	05.10.2023 11.00 a.m	17.10.2023 2.30 p.m
04.	Provision of Cleaning and Janitorial Services for Zone B of University of Sri Jayewardenepura Contract No. USJP/EIS/CL/ZB/2023/2024	05.10.2023 11.00 a.m	17.10.2023 2.30 p.m
05.	Provision of Cleaning and Janitorial Services and Removal of Solid Waste at Faculty of Engineering (Including Garden Area),Rathmalana & Rawathawatta Premises Contract No. USJP/EIS/CL/FOE/2024	05.10.2023 11.00 a.m	17.10.2023 2.30 p.m
06.	Provision of Security Service for Zone A of University of Sri Jayewardenepura Contract No. USJP/EIS/SEC/ZA/ 2023/2024	05.10.2023 2.30 p.m	17.10.2023 10.30 a.m
07.	Provision of Security Service for Zone B of University of Sri Jayewardenepura Contract No. USJP/EIS/SEC/ZB/ 2023/2024	05.10.2023 2.30 p.m	17.10.2023 10.30 a.m
08.	Provision of Security Service for Zone C of University of Sri Jayewardenepura Contract No. USJP/EIS/SEC/ZC/ 2023/2024	05.10.2023 2.30 p.m	17.10.2023 10.30 a.m

8. Bid submission will be closed at the Administration Board Room of University of Sri Jayewardenepura on dates & times given in Table No. 02. Bids will be opened immediately after the closure of the bid submission time. The bidders or their authorized representatives (one representative for each bidder) may participate at the bid opening.
9. The contract number, description and the Bid opening date should be marked on the top left hand corner of the envelope. Sealed bids should be submitted to reach the Assistant Registrar, Establishments (Information & Services), University of Sri Jayewardenepura, Gangodawila, Nugegoda by registered post or deposited in the “Tender Box” available at the aforesaid address on or before times mentioned in Table No.02 (bid submission closing time) on **17<sup>th</sup> October 2023** (bid submission closing date). All late bids will be rejected and returned to the bidder unopened. Proofs of posting will not be accepted in case of any delay.
10. Final decision will be made by the Department Procurement Committee.
11. The Bid shall be valid until the date mentioned in Table No. 01

12. Each Bid shall be accompanied by a Bid Security addressed to Vice-Chancellor, University of Sri Jayewardenepura awarded by a commercial bank approved by the Central Bank of Sri Lanka. Bid security shall be valid until the date mentioned in Table No. 01
13. The selected service providers should adhere to labour laws prevailed in the country.

**The addresses referred to above are:**

**For inspection of Bidding Document, submission of application for Bidding Document and Delivery of Bids**

Assistant Registrar  
Establishments (Information & Services) Division,  
University of Sri Jayewardenepura,  
Gangodawila,  
Nugegoda.

**For Bid opening**

Administration Board Room of the Administration Building,  
University of Sri Jayewardenepura,  
Gangodawila,  
Nugegoda.

**Chairman/ Department Procurement Committee  
University of Sri Jayewardenepura  
21.09.2023**