**NOTICE**

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**Renting a Building for the Daycare Center of University of Sri Jayewardenepura**

Sealed proposals are now invited with the quoted price (monthly rental) from interested parties, to rent suitable building for the Pre School and Daycare Center of University of Sri Jayewardenepura. The requirements are as follow:

1. Location: should be within one (1) kilometer of Gangodawila main premises of University of Sri Jayewardenepura, and in an environment suitable to establish a Pre School and Daycare Center.
2. Building requirement: above 1500 sq. ft.
3. Access: Access road should be 10 feet wide, if the plot of land is not facing a main road
4. Ownership: May be one owner or co-owners having clear legal ownership
5. Space requirement: Ample classroom space should be available to conduct three classes of 20 children and ample room should be available for three sleeping rooms and a kitchen. Adequate garden are should be available to use as play area.
6. Other: Electricity, pipe water and adequate toilets required.
7. Payment of rental: Rental will be paid monthly (The amount of rental accepted will be based on valuation report).
8. Period of rent: Initial period of rent is one year. This period will be extended as per the requirement. (The owner should entire into a legal agreement with the university)

Submission of following information and documents are compulsory.

1. Name, address and National Identity Card number of the person who submit information.
2. Location of the land, Grama Seva Niladari Division address and Assessment Number.
3. Name and names of ownership & contact number
4. Present use of building
5. Extent of land – certified copy/copies of the deed/deeds.
6. Approved building plan
7. Title report (for last 10 years)
8. Survey plan (updated)

Proposals should be valid until 12th March 2024.

Proposals will be evaluated by a Technical Evaluation Committee considering the requirements mentioned above, and the suitability of the environment of the location to establish a Daycare Center, after a site inspection.

Final decision will be made by the Department Procurement Committee.

Sealed proposals should be submitted with relevant documents to “**Assistant Registrar, Establishments (Information & Services) Division, University of Sri Jayewardenepura, Gangodawila, Nugegoda**” by register post or deposit in the Tender Box available at the aforesaid address on or before 02.30 p.m. on 12th December 2023. Indicate the title of the proposal **“Proposals for renting a building for the university Daycare Center”** on the top left hand corner of the envelope. All late proposals will be rejected and retuned unopened.

Proposals will be opened at the Boardroom of Administration Building of University of Sri Jayewardenepura, Gangodawila, Nugegoda immediately after the closure of receiving of proposals. Proposers or their authorized representatives (one representative for each proposer) may participate at the proposal opening.

Further information can be obtained from Assistant Registrar, Establishments (Information & Services), University of Sri Jayewardenepura – Tel 011- 2802856 from 09.00 a.m. to 04.15 p.m. at any working day.

Registrar

University of Sri Jayewardenepura

Gangodawila

Nugegoda

20.11.2023