

**Invitation for Bids**  
**University of Sri Jayewardenepura**  
**Provision of Security Service for Zone A 2026/2027**  
**Contract No. USJP/EIS/SEC/Z-A 2026/2027**

1. The Chairman DPC on behalf of the University of Sri Jayewardenepura now invites sealed bids from eligible and qualified bidders for provision of Security Service for Zone A of University of Sri Jayewardenepura.
2. The Intended Service Period is 365 Days.
3. Bidding will be conducted through National Competitive Bidding.
4. Bidders holding a valid licence issued by the Ministry of Defence to operate private security agencies, are eligible to bid for the provision of Security Services for Zone A of the University of Sri Jayewardenepura. Bidders having experience in executing at least three (03) contracts involving the deployment of at least 32 security personnel during the last three (03) years will be considered to provide the service.
5. Interested eligible bidders may obtain further information from Senior Assistant Registrar, Establishments (Information & Services), University of Sri Jayewardenepura – Tel 011- 2802856 and inspect the Bidding Documents at the address given below from **10<sup>th</sup> February 2026 to 24<sup>th</sup> February 2026 between 09.00 a.m. to 4.15 p.m.** at any working day.
6. A complete set of Bidding Documents may be purchased by interested bidders on submission of a written application to the address below and upon payment of a non-refundable fee of Eleven Thousand Rupees (**Rs. 11,000.00**) on working days from **10<sup>th</sup> February 2026 to 24<sup>th</sup> February 2026 between 09.00 a.m. to 2.30 p.m.** at any working day. The method of payment will be in cash to the University Shroff counter.
7. A Pre-bid meeting will be held at **2.30 p.m. on 18<sup>th</sup> February 2026** at the Administration Board Room of the Administration Building, University of Sri Jayewardenepura.
8. Bids will be closed at **2.30 p.m. on 25<sup>th</sup> February 2026** at the Administration Board Room of the Administration Building, University of Sri Jayewardenepura.
9. The contract number, description and the Bid opening date should be marked on the top left hand corner of the envelope. Sealed bids should be delivered to reach the Senior Assistant Registrar (Establishments (Information & Services), University of Sri Jayewardenepura, Gangodawila, Nugegoda by registered

post or deposited in the “Tender Box” available at the aforesaid address on or before **2.30 p.m.** (bid closing time) **on 25<sup>th</sup> February 2026** (bid closing date). All late bids will be rejected and returned to the bidder unopened. Bids will be opened immediately after the closure of the bid submission time. The bidders or their authorized representatives (one representative for each bidder) may participate at the bid opening.

10. Final decision will be made by the Department Procurement Committee.
11. Bid shall be valid until **13<sup>th</sup> May 2026**
12. Each Bid shall be accompanied by a Bid Security of **Rs. 491,300.00** addressed to Vice-Chancellor, University of Sri Jayewardenepura, awarded by a commercial bank approved by the Central Bank of Sri Lanka. The Bid Security shall be valid until **10<sup>th</sup> June 2026**
13. The selected service provider must execute the contract in full compliance with the labour laws in force in the country.

**The addresses referred to above are:**

**For inspection of Bidding Documents, submission of application for Bidding Documents and Delivery of Bids**

Senior Assistant Registrar,  
Establishments (Information & Services Division),  
University of Sri Jayewardenepura,  
Gangodawila,  
Nugegoda.

**For Bid opening**

Administration Board Room  
University of Sri Jayewardenepura,  
Gangodawila,  
Nugegoda.

**Chairman/Department Procurement Committee**

**University of Sri Jayewardenepura**

06.02.2026